



**CORE**  
EDUCATION  
TRUST

**OPTIMISM • AMBITION • ONENESS**

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Jewellery Quarter Academy

Information Pack  
May 2021



Thank you for your interest in working for CORE Education Trust. I co-founded the Trust in 2015 and remain very much “hands-on” in my approach to leading the Trust. However, I am very clear that it is not my job to run our schools. We employ dynamic Headteachers and senior leaders and we give them a clear mandate to lead on delivering a CORE education in the local context of each of our schools. These schools are at the heart of the communities they serve. As a sponsor, we are committed to understanding the local contexts and we provide solutions, resources and innovation on that basis.

Our CORE Values inspire everything we do. This is supported by our new long-term vision which is defined through a relentless emphasis on optimism, ambition and oneness. This builds on our strong team ethos and a culture of purpose and belonging. We thrive on diversity and work hard to create school environments that are open, outward facing, creative and dynamic.

You can read much more about our ethos, culture and history through the many archive news stories on the internet. We have had an eventful journey to this point! What I hope you will recognise about that history is that we are a resilient and courageous MAT. We dare to step into situations that are challenging, and we seek bold solutions because that is what we believe our children deserve. Each school we take on has its own distinctive identity and therefore its own distinctive rewards and challenges.

A quick look at our social media profiles will enable you to get a sense of those different contexts. As well as finding out as much as you can about the school at which the role you are applying for is based, I would also encourage you to fully understand the nuanced details of the Trust’s wider work through projects such as Echo Eternal before submitting an application.

We would also ask that you consider how our values chime with your own sense of how schools should be run and how children are best served through our education system. We want all our staff to consider themselves as learners and leaders, regardless of their job role.

CORE Education has become a happy home for many staff who have worked in other environments and perhaps found it difficult to fit in. We embrace individuality of thought and celebrate that we are an employer who cares passionately about its employees, people with an incredibly diverse range of backgrounds and experiences. I have worked at every level from Teaching Assistant to Headteacher and just about every job in between. I have also worked or had experience in almost every sector of education.

I am therefore proud to now be able to lead a Trust in a way that allows me to draw on my direct experiences and go about my day to day business with a strong feeling of empathy for every one of our staff. I wish you every success with your application and hope I am in a position to personally congratulate you and say “welcome home” if you’re successful.



**Adrian Packer CBE**  
CORE Education Trust Founder and CEO





**WE BELIEVE IN THE POWER OF EDUCATION TO INSPIRE, TO ENABLE, AND TO ENRICH EVERY LIFE.**

## **COLLABORATION**

We join in and contribute.  
We are outward facing and open to new possibilities.



## **OPPORTUNITY**

We combine imagination with daring.  
We seek out experiences beyond the ordinary.

## **RESPECT**

We cherish the richness of difference.  
We take time to understand each other.



## **EXCELLENCE**

We nurture each other and invest in ourselves. We're proud of our achievements, yet always aiming higher.

# OUR SCHOOLS

Based in Birmingham, we are committed to delivering the best possible experiences across our Academy schools. We are here to transform young people's lives and build ambitious futures through Collaboration, Opportunity, Respect and Excellence.

We are proud that each of our schools has its own distinctive character. Our Headteachers lead their schools in the best interests of their students and their families in a local context. However, all our schools are united in their passion and commitment to deliver a CORE Education.



**ARENA**  
ACADEMY



**CITY**  
ACADEMY



**JEWELLERY  
QUARTER**  
ACADEMY



**ROCKWOOD**  
ACADEMY

## WE PROMOTE A CULTURALLY RICH COMMUNITY AND LEARNING PROJECTS THROUGH PARTNERSHIPS.

- You will have access to a CPD strategy that is designed to support the career aspirations of all staff to help them realise their potential.
- You will be given the opportunity to engage with cross-trust activities that connect students and staff to their wider family of schools/peers across the city.
- You will have access to experienced mentors who have a strong track record of developing staff.
- All employees, regardless of hours worked or length of service, are entitled to up to 52 weeks maternity leave, including paternity and adoption leave.
- We are proud to be a living wage employer, which means fair and competitive wage to all CORE Education Trust Employees.
- All staff are automatically opted in for the award-winning Westfield Health employee assist programme.



# OUR BENEFITS

## **WHICH ELEMENTS OF YOUR JOB GIVE YOU THE MOST SATISFACTION?**

“Developing my skills, being able to clarify and perfect these skills and my teaching, being able to teach my subject with progress being made.”

“When I can see the positive impact of the work I have done on both colleagues and students. I very much appreciate the autonomy of my role, and the professional trust I am afforded by my line manager. This makes me feel valued and appreciated as an employee.”

“Seeing the opportunities that arise for both staff and students. To see students totally engaged with learning through the amazing teaching staff.”

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## **I AM PROUD TO BE A PART OF CORE EDUCATION TRUST BECAUSE...**

“All CORE values protect and respect students and teachers for their individualities while it provides them with opportunities to improve academically and professionally.”

“We are given good CPD opportunities and extra facilities. For example, the annual Delivering a CORE Education conference which allows connections to be made.”

“I am proud to be a part of an inclusive school that strives towards excellence despite challenging circumstances.”





Jewellery Quarter Academy is a learning community that has the highest expectations and aspirations for every student in its care. We unapologetically put each young person's interests at the heart of every decision we make. We operate as a strong team to better the life chances of our students. This means that the Academy's staff members work together to continually improve the quality of education that each young person receives. We value the contributions that parents, carers and students make to develop our practice further, as well as utilising the expertise of colleagues at our other CORE Education Trust schools.

**Greg Williams, Senior Headteacher.**

## INSIDE THE CLASSROOM



We have a key role in ensuring that every child makes the most of the learning opportunities available to them. At Jewellery Quarter Academy, we work to provide a curriculum that is ambitious and delivers a quality CORE education that features a broad range of opportunities to learn and achieve as well as developing a depth of character around our shared values.

## OUTSIDE THE CLASSROOM



Jewellery Quarter Academy is active in creating links with a range of external partners. We collaborate with partners to support student progress and enrich their lives. Key initiatives include the Combined Cadet Force (CCF) contingent and the Duke of Edinburgh Award - both provide students with leadership opportunities and self-discipline. We also offer extra-curricular clubs which include DJ-ing,

music production and drama club, just to name a few. We are proud to offer opportunities for staff to get involved with external experiences too and have links with the Titan Partnership and several local organisations.

[@COREJQAcademy](#) [@corejqacademy](#) [www.jewelleryquarter.academy](http://www.jewelleryquarter.academy)




# JOB DESCRIPTION

<b>Job Title:</b>	Geography Teacher	<b>Reporting to:</b>	Head of Modern Foreign Languages
<b>Location:</b>	Jewellery Quarter Academy	<b>Annual salary:</b>	MPS/UPS
<b>Contract type:</b>	Full time, permanent	<b>Hours of work:</b>	Monday – Friday 32.5 hours per week

## JOB PURPOSE AND RESPONSIBILITIES

- To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.
- To contribute to raising standards of student attainment.
- To share and support the academy's responsibility to provide and monitor opportunities for personal and academic growth whilst fostering the academy's ethos providing equal opportunities for all.
- To take an active responsibility for the safeguarding and welfare of all students and young people within the academy.
- Consistently teach high quality lessons.
- Deliver the curriculum in line with the relevant key stage groups.
- Identify individual student capabilities, plan and distinguish teaching methods appropriately to build and develop student learning.
- Contribute to the development of teaching materials and programmes of study
- Maintain discipline in accordance with the academy procedures and to encourage good practice with regards to punctuality, behaviour, standards of work and homework.
- To assess accurately and maintain appropriate records.
- Follow academy teaching policies for example with regards to assessment, marking, feedback and homework.
- Be a role model for students, inspiring them to be actively interested in Geography.
- To be a Form Tutor to an assigned group of students.
- To promote the general personal development and well-being of individual students and the Tutor Group as a whole.
- To liaise with the relevant pastoral leaders to ensure the implementation of the student support system.

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- To register students, accompany them to assemblies, encourage their full attendance and their participation in other aspects of academy life.
  - To alert the appropriate staff to problems experienced by students in the Tutor Group.
  - To be fully aware of all matters of child protection and safeguarding and follow the appropriate policies and procedures as required.
  - Be up to date with the latest developments in teaching practice and methodology, in particular in the curriculum area of Geography.
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  - Be aware of departmental and academy health and safety measures, including relevant risk assessments.
  - To set cover work during any leave of absence.
  - To take part in Open Evenings and Parents' Evenings and any other similar event to support students and their families.
  - To attend meetings and professional development activities as required.
  - Carry out duties in line with published rota's
  - To play a full part in the life of the academy community, to support its distinctive mission and ethos and to encourage staff and students to follow this example.

## **SPECIAL CONDITIONS OF EMPLOYMENT**

### **REHABILITATION OF OFFENDERS ACT 1974**

This job is exempt from the provisions of the Rehabilitation of Offenders Act 1974. Appointment to this job is subject to an enhanced DBS disclosure being obtained, and any relevant convictions cautions, and reprimands being considered. Any arrests, convictions cautions or reprimands of relevance, obtained by the jobholder after enhanced DBS clearance has been acquired, must be disclosed to the Headteacher by the jobholder. Failure by the jobholder to do so, or the obtaining by the jobholder of a relevant conviction caution or reprimand, may be managed in accordance with CORE Education Trust Disciplinary Procedure.

### **HEALTH AND SAFETY**

The jobholder is required to exercise their duty of care by taking responsibility for their own health and safety, and the health and safety of other people who may be affected by their acts or omissions (failure to act). Full guidance regarding health and safety is set out in CORE Education Trust Health and Safety Policy, and in any risk assessments relevant



to the jobholder's role or circumstances. Both can be accessed via the jobholder's line manager and must be observed.



## **EQUALITY AND DIVERSITY**

CORE Education Trust is committed to equality and values diversity. As such, it is committed to fulfilling its Equality Duty obligations and expects all staff and volunteers to share this commitment. This Duty requires the Trust to have due regard to the need to eliminate unlawful discrimination, harassment and victimisation, advance equality of opportunity and foster good relations between people who share characteristics, such as age gender, race and faith, and people who do not share them. Staff and volunteers are required to treat all people they encounter with dignity and respect and are entitled to expect this in return.

## **TRAINING AND DEVELOPMENT**

The Academy has a shared responsibility with the jobholder for identifying and satisfying training and development needs. The jobholder is expected to actively contribute to their own continuous professional development and to attend and participate in any training or development activities required to assist them in undertaking their role and meeting their safeguarding and general obligations.

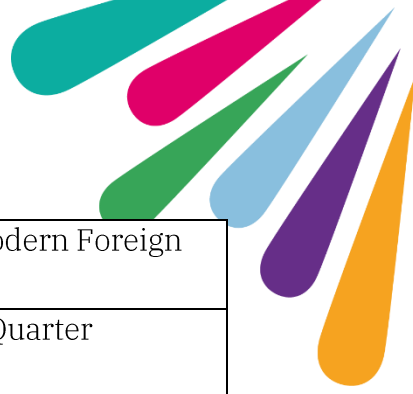
## **MOBILITY**

The jobholder may be required to transfer to any job appropriate to their grade at such a place as in the service of the Trust they may be required, in accordance with legitimate operational requirements and / or facilitating the avoidance of staffing reductions.

This job description may be subject to review and / or amendment at any time to reflect the requirements of the job. Amendments will be made in consultation with any existing jobholder and will be commensurate with the grade for the job. The jobholder is expected to comply with any reasonable management requests.

**CORE Education Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. An enhanced DBS (Disclosure and Barring Services) Check is required for all successful applicants.**

<b>Job Description Reviewed on:</b>	May 2021
<b>Job Description Reviewed by:</b>	HR



<b>Job Title:</b>	Geography Teacher	<b>Reporting to:</b>	Head of Modern Foreign Languages
<b>Salary:</b>	MPS/UPS	<b>Location:</b>	Jewellery Quarter Academy

CORE Education Trust is committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share this commitment. All posts will be subject to a DBS clearance at Enhanced level.

The Person Specification outlines the main attributes needed to adequately perform the post specified. It is intended to give prospective candidates a better understanding of the post requirements. It will be used as part of the recruitment process in identifying and shortlisting candidates.

	Essential	Desirable
<b>Education, Training and Qualifications</b> <ul style="list-style-type: none"> <li>• Qualified teacher (PGCE)</li> <li>• Degree in Geography or relevant equivalent</li> <li>• Relevant additional higher level qualifications</li> </ul>	<p style="text-align: center;">x</p> <p style="text-align: center;">x</p>	x
<b>Experience, Knowledge, Skills &amp; Competencies</b> <ul style="list-style-type: none"> <li>• Teaching experience (can include placements if an NQT)</li> <li>• An understanding of the key stage 3 and 4 Geography curriculum</li> <li>• A knowledge of the requirements for success at GCSE or similar level 2 qualifications.</li> <li>• A knowledge of all aspects of the responsibilities of a member of staff in an education setting, including safeguarding and child protection</li> </ul>	<p style="text-align: center;">X</p> <p style="text-align: center;">X</p> <p style="text-align: center;">X</p> <p style="text-align: center;">X</p>	X
<b>Personal Attributes</b> <ul style="list-style-type: none"> <li>• Ability to organise and prioritise effectively</li> <li>• Ability to demonstrate initiative</li> <li>• Excellent communication and interpersonal skills with the ability to motivate inspire, and engage</li> <li>• A team player who is willing to take the lead when required</li> <li>• Resilience, the ability to work under pressure and be able to meet deadlines</li> <li>• A commitment to CORE Education Trust vision, values, aims and the objectives of its academies programme</li> </ul>	<p style="text-align: center;">X</p> <p style="text-align: center;">X</p> <p style="text-align: center;">X</p> <p style="text-align: center;">X</p> <p style="text-align: center;">X</p> <p style="text-align: center;">X</p> <p style="text-align: center;">X</p> <p style="text-align: center;">X</p>	

# HOW TO APPLY

For further information about this exciting opportunity, or an informal discussion please contact Jamie Barton on [Jbarton@jewelleryquarter.academy](mailto:Jbarton@jewelleryquarter.academy)

Only those applicants submitting a [CORE Education Trust Application Form](#) will be considered. Please note that we do not accept CVs.

To apply for this role please submit your CORE Education Trust Application Form to [recruitment@CORE-education.co.uk](mailto:recruitment@CORE-education.co.uk) by **Tuesday 25th May 2021**.

For more information visit our website, [core-education.co.uk/work-with-us](http://core-education.co.uk/work-with-us)

**CORE Education Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. An enhanced DBS (Disclosure and Barring Services) Check is required for all successful applicants.**

**CORE Education Trust is committed to promoting equality, challenging discrimination, and developing community cohesion. We welcome applications from all sections of the community. We are an Equal Opportunities and Living Wage employer.**



CORE Education Trust  
55 St Paul's Square  
Birmingham  
B3 1QS

0121 389 2824  
[enquiry@core-education.co.uk](mailto:enquiry@core-education.co.uk)  
CEO: Adrian Packer CBE  
[www.core-education.co.uk](http://www.core-education.co.uk)  
📷🐦 @COREeducate



**JEWELLERY  
QUARTER  
ACADEMY**

Jewellery Quarter Academy  
St George's Court, 1 Albion Street  
Birmingham  
B1 3AA

0121 729 7220  
[enquiry@jewelleryquarter.academy](mailto:enquiry@jewelleryquarter.academy)  
Senior Headteacher: Greg Williams  
Head of School: Jamie Barton  
[www.jewelleryquarter.academy](http://www.jewelleryquarter.academy)  
🐦 @COREJQAcademy

DELIVERING A **CORE** EDUCATION